



HỘI THÁNH TIN LÀNH VIỆT NAM TẠI ÚC - MELBOURNE
Vietnamese Evangelical Church in Australia - Melbourne

45 Pickett Street Footscray Vic 3011

ANNUAL GENERAL MEETING (AGM)
(For the financial year ended 30 June 2023)

MEETING MINUTES

Date:	29 th October 2023
Venue:	45 Pickett Street, Footscray VIC 3011 Zoom: 845 945 1045
Attendees:	Church members (in person and ZOOM) Church Committee (2022-2023 Term)
Observers:	Barrister Garrie Moloney Daniel Goh of JK Lawyers
Chair:	Barrister David Sanders
Interpreter:	Dr Thuy Le
Minutes Taker:	Mr. Van Thua Tin
Minutes reviewed by:	Church Committee and Barrister David Sanders

AGENDA

- 1. Opening Prayer and Welcome**
- 2. Nomination of Minute Taker**
- 3. Confirmation of Quorum**
- 4. Confirmation of minutes of the last AGM held on 31-07-2022 and the EGM held on 25-09-2022.**
- 5. Brief report on Church Ministries.**
- 6. Internal Auditor report on the financial year ended on 30-06-2023.**
- 7. Presentation of Treasurer on the Annual Financial statement.**
- 8. Election of Church Committee for 2023-2025 term.**
- 9. Closing Prayer and Ending AGM**

12:00PM AGM COMMENCED

Opening Prayer and Welcome

Senior Pastor Duong Huu Dung gave an opening prayer, welcomed the meeting, and introduced the Chair, Barrister David Sanders

Nomination of Minutes Taker

- Mr Van Thua Tin was nominated.
- The Chair asked the congregation to approve Mr Van Thua Tin as the Minutes Taker by a show of hands. Members approved.

Confirmation of Quorum

- 114 of 176 members attended the meeting.
- The Chair declared quorum reached.

12:17PM - Reading and Confirmation of Minutes from Last AGM & EGM:

- Secretary Ve Nguyen summarised the minutes from the 2022 AGM held on 31-07-2022, and the EGM held on 25-09-2022 and stated that the minutes can be found on the Church website.
- The Chair asked the members to confirm the last AGM & EGM minutes by show of hands.
 - **AGM July 2022** – declared carried.
 - **EGM September 2022** – declared carried.

12:25PM - Summary of Ministry Report

Secretary Ve Nguyen:

- advised that Annual Report (hard copy booklet) was distributed, and soft copies are available to members upon request by emailing the secretary,
- summarised and highlighted key points.

12:35PM - Financial Internal Audit Report for 2023-2023

Two nominated internal Financial Auditors: Ms Diu Thanh Ngo and Ms Kimberly Dang presented on their audit.

12:40PM - Presentation of the Treasurer on the Annual Financial Statement

Treasurer Pham The Duy Thanh & Deputy Treasurer Nguyen Thanh Tam Chi presented the annual financial statement:

- Documents prepared for the internal auditors and external auditor and relevant government authorities.
- Summary of report, due to members received the copies of the report
 - Income
 - Increased in weekly income
 - Thanksgiving donation increased
 - Total income increased overall
 - Expense
 - Decreased costs in property related costs

- Legal costs expense close to \$195,000, compared to last year of approx.. \$96,000
- Evangelism and discipleship programs increased. This is encouraging as it's a sign its growing
- Fellowship costs involve special programs, events, church camp.
- "Other expenses". Asset depreciation yearly, not used in the calculations, but must be included in the official financial report
- Total expense decreased overall.
- Savings account current balance of around \$157,000
 - Consolidated the multiple bank accounts
- Giving thanks to God and for God to help the church to give generously.

12:52PM - Motion to Pass the Annual Financial Statement

- The Chair asked the meeting to pass the annual financial statement by the show of hands.
- The motion was carried.

12:53 – Election of the Church Committee for 2023-2025 Term

The Chair declared the Church committee positions other than Senior Pastor were now vacant.

The Chair informed the members regarding the conduct of the ballot:

- 13 nominated, 10 positions to be covered, every position to be voted
- Person will serve in the position they are elected in
- Secret ballot, no show of hands, no proxy, only members present can vote
- Election officers (EO) to vote first, process will be seen, and the EO assist in the voting process.
- Each member to be given a voting slip – leave a blank if you do not wish to vote.
- If a member requires assistance in writing the voting slip, they will notify Dr Thuy (Interpreter) and will make known their vote to Dr Thuy. The Chair asked if anyone needs assistance, no one requires assistance.
- Person with the highest number of votes be elected to the position.
- If two or more people with the same highest number of votes, second ballots for those people
- Acknowledged that the rules are different to the past constitution, however, applying the current constitution.

The Chair read the name of each candidate and asked for the candidate whose name been read out to stand. If at that time they want to say something, they can.

The Chair asked for a recount of the members present and eligible to vote – 113

- Declared the ballot was to proceed.

Election results:

- Secretary: **Nguyen Van Ve** (98 votes)
- Deputy Secretary: **Le Huu Hien** (87 votes)
- Treasurer: **Pham The Duy Thanh** (96 votes)
- Deputy Treasurer: **Nguyen Thanh Tam Chi** (97 votes)
- Visitations and Social: **Programs: Huynh Tuyet Dung** (82 votes)

- Deputy Visitations and Social Programs: **Do Thi Thao Nguyen** (74 votes)
- Maintenance: **Tang Van Hoa** (88 votes)
- Deputy Maintenance: **Pham Nhu Phuc** (59 votes)
 -
- Evangelism and Discipleship: **Le Hong Phuoc** (96 votes)
- Deputy Evangelism and Discipleship: **Huynh Thien Quoc Thai** (88 votes)

Notes:

- After the ballot for Deputy Maintenance, 2 members left, leaving 111 eligible voting members present.
- After the ballot for Evangelism and Discipleship, 2 members left, leaving 109 eligible voting members present.

2:48PM – The Chair declared all committee positions filled.

- The Chair proposed a motion to confirm only 10 committee members for the new term.
- Declared motion carried by show of hands.

2:50PM – The Chair declared the election complete & AGM complete.

MS Dung said closing statements and prayer.

Appendix 1 – Notice of the AGM

Appendix 2 - Certified Annual Financial Statement

Appendix 1 – AGM notice



HỘI THÁNH TIN LÀNH VIỆT NAM TẠI ÚC (MELBOURNE) **VIETNAMESE EVANGELICAL CHURCH IN AUSTRALIA (MELBOURNE) Inc.**

Reg. No A0007199H

All correspondence: PO Box 2114 Footscray VIC 3011

Telephone: (03) 9687 3850

Website: www.vecamelbourne.com.au

Melbourne, 24-09-2023

Notice of Annual General Meeting

Dear members,

This notice is to advise you of the upcoming Annual General Meeting of the members of the Vietnamese Evangelical Church in Australia - Melbourne Inc. The details of this meeting are as follows:

Date: Sunday 29-10-2023

Time: 12:00PM

Location: 45 Pickett Street, Footscray 3011

Agenda:

1. Confirmation of minutes of the last AGM held on 31-07-2022 and the EGM held on 25-09-2022.
2. Brief report on Church Ministries.
3. Internal Auditor report on the financial year ended on 30-06-2023.
4. Presentation of Treasurer on the Annual Financial statement.
5. Election of Church Committee for 2023-2025 term.

In the love of Jesus Christ.

Ve Nguyen, Secretary
by authority of the Church Committee.

All inquiries should be directed to the Secretary Team email secretary@vecamelbourne.com.au
or PO Box 2114 Footscray VIC 3011.

Notes:

- This meeting may be postponed due to unforeseen events to the next available Sunday.
- The minutes of the AGM held on 31-07-2022 and the EGM held on 25-09-2022 are published on the church website www.vecamelbourne.com.au.
- The Brief report on Church Ministries, including a summary of the Annual Financial Statement, will be handed out on the date of the AGM.
- Voting by proxy is not allowed.



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Melbourne, 24-09-2023

Thông Báo về Hội Đồng Thường Niên

Kính thưa quý hội viên,

Đây là Thông báo về Hội Đồng Thường Niên (HĐTN) sắp tới của Hội Thánh Tin Lành Việt Nam tại Úc – (Melbourne). Chi tiết của hội đồng như sau:

Ngày: Chúa Nhật 29-10-2023

Giờ: 12:00PM

Địa điểm: 45 Pickett street, Footscray 3011

Chương trình bao gồm:

1. Xác nhận biên bản HĐTN ngày 31-07-2022 và biên bản Hội Đồng Bất Thường ngày 25-09-2022.
2. Báo cáo về các Mục vụ của Hội Thánh.
3. Báo cáo của Ban Soát Sổ cho năm tài chính kết thúc vào ngày 30-06-2023.
4. Trình bày của Thủ quỹ về tài chính hàng năm.
5. Bầu cử Ban Chấp Hành nhiệm kỳ 2023-2025.

Trong tinh yêu của Chúa Cứu Thế Giê-xu.

Thư ký Nguyễn Văn Vệ

bởi sự ủy nhiệm của Ban Chấp Hành Hội Thánh.

Nếu quý hội viên có câu hỏi gì liên quan đến HĐTN xin vui lòng liên lạc với Ban Thư Ký qua điện thư secretary@vecamelbourne.com.au hay gửi tới PO Box 2114 Footscray VIC 3011.

Lưu ý:

- Nếu có sự cố không lường trước xảy ra, buổi hội đồng này có thể được dời sang một ngày Chúa Nhật thích hợp kế tiếp.
- Biên bản Hội Đồng Thường Niên ngày 31-07-2022 Hội Đồng Bất Thường ngày 25-09-2022 sẽ được đăng trên trang mạng của Hội Thánh www.vecamelbourne.com.au.
- Báo cáo về các Mục vụ của Hội Thánh bao gồm bản Tóm Tắt Báo Cáo Tài Chính hàng năm sẽ được phân phát vào ngày HĐTN.
- Không được bầu phiếu thay.

Appendix 2 - Certified Annual Financial Statement

Vietnamese Evangelical Church in Australia Melbourne Inc.

ABN: 35 449 699 206

FINANCIAL REPORT

FOR THE PERIOD ENDED 30 JUNE 2023

I. BALANCE SHEET - BẢNG CÂN ĐỐI KẾ TOÁN

VIETNAMESE EVANGELICAL CHURCH IN AUSTRALIA - MELBOURNE

Balance Sheet

As of June 30, 2023

	TOTAL
Assets	
Current Assets	
11000 Bendigo Operation 177558269	54,153.15
11010 Bendigo Savings 182943415	100,916.26
11100 GST Receivable	2,163.19
Total Current Assets	A\$157,232.60
Long-term assets	
15100 Land	2,500,000.00
15200 Buildings at Cost	1,944,666.06
15300 Buildings Accum Depreciation	-717,859.64
15400 Plant & Equipment	208,419.54
15450 P&E Accum Depreciation	-183,290.05
15600 Fence	65,224.08
15650 Fence Accum Depreciation	-4,375.48
Total long-term assets	3,812,784.51
Total Assets	A\$3,970,017.11
Liabilities and shareholder's equity	
Shareholders' equity:	
Net Income	-4,895.86
30100 Retained Earnings	2,278,834.97
General Reserve	1,696,078.00
Total shareholders' equity	A\$3,970,017.11
Total liabilities and equity	A\$3,970,017.11

II. STATEMENT OF FINANCIAL PERFORMANCE (BÁO CÁO TÌNH HÌNH HOẠT ĐỘNG TÀI CHÍNH)

VIETNAMESE EVANGELICAL CHURCH IN AUSTRALIA - MELBOURNE

Profit and Loss % of Total Income

July 2022 - June 2023

	TOTAL
Income	
40000 WEEKLY	
40100 Tithes - Phan 10	35,775.45
40200 Sunday Offerings - Tien Hop	149,885.50
40300 Special Offerings	3,225.00
40400 Refunds - Thu lai	115.00
40500 Interest income	871.35
Total 40000 WEEKLY	189,872.30
42000 DONATIONS	
42200 Thanksgiving - Le Ta On	78,902.55
42300 Qua Giang Sinh VN	12,030.00
42500 Collect Church Camp fee	11,500.00
42700 Ta-bi-tha support Fund	8,017.00
Total 42000 DONATIONS	110,449.55
Total Income	A\$300,321.85
GROSS PROFIT	A\$300,321.85
Expenses	
61000 Facilities - Property - Cơ Sở	19,780.59
62000 Facilities - Administrative - Hành chính	5,474.20
63500 Legal cost	194,798.10
64000 Progs - Evangelism - Truyền Giảng	3,665.40
65000 Progs - Discipleship - Môn Dệ Hóa	4,430.11
66000 Progs - Ministry - Mục Vụ	4,254.59
67000 Progs - Fellowship - Thông Công	54,586.90
68000 Progs - Social - Xã Hội	2,837.27
69500 Foreign Aid & Gift to Vietnam	15,390.55
Total Expenses	A\$305,217.71
NET EARNINGS	A\$ -4,895.86